

**UNATEGO CENTRAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**TENTATIVE**  
**ORGANIZATIONAL MEETING**  
**JULY 10, 2017**  
**6:30 P.M.**  
**UNATEGO MIDDLE SCHOOL/SR. HIGH SCHOOL**  
**ROOM #93**

1. **Call to order by Clerk French**
2. **Oath of Office administered to newly elected Board members David Clapper, Byron McMichael and Cindy O'Hara by Board Clerk, Joan French**
3. **Roll Call**
4. **Flag Salute**
5. **Adopt Agenda**
6. **Election of Board of Education Officers:**
  - a. **President                      Nomination & Election**
  - b. **Vice-President              Nomination & Election**
7. **Oath of Office to President and Vice-President by Board Clerk**
8. **Appointment of Officers:**
  - a. **District Clerk – Joan French - \$5,266.00**
  - b. **District Treasurer – Patricia Loker – no salary**
  - c. **Deputy Treasurer – Dr. David S. Richards – no salary**
  - d. **Deputy Purchasing Agent – Colleen Cioccari – no salary**
  - e. **Tax Collector – Community Bank N.A.**
  - f. **Oath of office to District Clerk by Board of Education President**
  - g. **Oath of office to other officers present by Board Clerk**
9. **Corporate Appointments**
  - a. **School Attorneys – Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP.**
  - b. **Independent Auditor – D'Arcangelo & Co.,LLP**
  - c. **Physicians – Bassett Healthcare & Fox Health Care**

10. Personnel Appointments
  - a. Board Spokesperson – Board President
  - b. Information Access Officer – Superintendent Richards
  - c. Records Management Officer – Colleen Cioccarì
  - d. Central Treasurer for Student Accounts – Brenda Birdsall - \$2,000
  - e. Student Accounts Advisor – Lori Harvey - \$ 4,185 (per teachers contract)
  - f. Attendance Officers –Martha Vanderlip and Matt Hafele
  - g. Internal Claims Officer – @ DCMO
  - h. Trustee for Workers’ Compensation Alliance \_\_\_\_\_
  - i. Alternate Trustee for Worker’s Compensation Alliance \_\_\_\_\_
  - j. Title I Programs Coordinator – Patti Hoyt- \$3500 (per UAA contract)
  - k. Title IX Officers – Julie Lambiaso
  - l. Purchasing Agent – Dr. David Richards – no salary *(Authorized Representative for all Federal programs including; E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2017-2018 school year).*
  - m. BOE /District Committees 2017 – 2018 (draft enclosed)
  - n. HIPPA Officer – Patricia Loker
  - o. Cobra Representative – Patricia Loker
  - p. Medicaid Compliance Officer – Marki Clair-O’Rourke
  - q. District Registrar – Sherry Maruszewski – \$2,369
  - r. Lead Evaluators – Principals and Director of Special Programs
  - s. Site Master – Colleen Cioccarì -\$2,060
  - t. Athletic Director – Matt Hafele - \$17,128
  - u. Substitute Registry Coordinator – Tara Nichols at current hourly rate
  - v. Dignity Act Coordinators Building Levels – Principals
  - w. District Lead Custodian – Will Clark - \$3,090
11. Designation
  - a. Bank Depositories – Community Bank  
Citizens  
Trustco Bank  
NBT Bank  
JP Morgan Chase  
DCMO Cooperative Banks
  - b. Official Newspaper – The Daily Star
  - c. Board Meeting Days and Times – 1<sup>st</sup> and 3<sup>rd</sup> Mondays – 7:00 P.M.  
with exceptions

**12. Authorizations**

- a. Petty cash funds - \$100 each – Superintendent David S. Richards, Patti Hoyt, Julie Lambiaso, Katherine Mazourek.**
- b. Superintendent may approve attendance at conferences, conventions, etc., for the 2017-18 school year; not to exceed budgeted amounts**
- c. Treasurer may sign all checks. In the absence of the treasurer the deputy treasurer is authorized to sign checks**
- d. The Superintendent may make budget transfers as needed. These transfers will not exceed \$10,000 each.**
- e. The Business Manager may make budget transfers as needed. These transfers will not exceed \$5,000 each.**
- f. Certify payroll – Superintendent Richards**
- g. Apply for grants and aid – Superintendent Richards**
- h. Authorize the BOCES Career and Technical Education Advisory Council to serve as the Technical Education Advisory for Unatego**

**13. Bonding**

- a. District Treasurer - \$1,000,000**
- b. Tax Collector - \$1,000,000**
- c. Public School Employee Blanket Bond - \$10,000**

**14. Other Items**

- a. Mileage reimbursement for private vehicle use on school business IRS rate**
- b. Mileage rate for district owned buses by outside organizations – \$2.60/mile**
- c. Building use rates – Cafeteria dining room, classrooms - \$7.00/hr kitchen, auditorium, gym - \$10.00/hr**
- d. All support services personnel usage will be billed \$23.80 per hour.**
- e. Adopt all board policies, Code of Ethics and Code of Conduct as previously presented**
- f. Accept dates and times for Board of Education Meetings 2017-18 (draft enclosed)**

**Board Organizational Meeting 7.10.17**

**PG: 4**

**15. Substitutes rates:**

- a. Aide \$10.40
- b. Cafeteria \$10.40
- c. Nurse \$16.00
- d. Clerical \$12.30
- e. Mechanic Helper \$11.70
- f. Bus Driver \$12.50 after 30 days \$13.00
- g. Cleaner \$10.40
- h. Teachers (certified) \$85.00
- i. Teachers (non-certified) \$75.00
- j. Retired Teachers (all) \$100.00
- k. Tuition Rates: \$1,900 per semester (17-18)
- l. Other Compensations:
  - Summer In – Service \$100.00/day, as approved by the Superintendent, not to exceed budgeted amount

**16. Exempt Session to Discuss CSE Recommendations**

BOE/DISTRICT COMMITTEES 2017-2018

COMMITTEE

MEMBERS

**BUDGET**

Dick Downey  
Lew Keyser

**BLDGS/GROUNDS**

Rene' Treffeisen  
Jim Salisbury

**CURRICULUM**

Jay McDermott (Chair)  
Julie Lambiaso  
David Richards

**POLICY**

Jay McDermott  
David Richards  
Rene' Treffeisen

**AUDIT**

Dick Downey  
Lew Keyser  
James Salisbury  
Rene' Treffeisen  
Scott White

**SAFETY COMMITTEE**

Peter Grunder  
Katherine Mazourek  
Ruth Modinger  
Brian Trask  
Rene' Treffeisen

**WORKER'S COMPENSATION**

Jim Salisbury  
Jay McDermott

**DRAFT**

**UNATEGO CENTRAL SCHOOL**  
**Board of Education**  
**Meeting Dates**  
**Executive/Exempt Session: 6:30 pm**  
**Open Session: 7:00 pm**  
**2017-2018**

<b>JULY</b>	<b>10*</b> (Organizational/Regular Mtg, 6:30 p.m.)
<b>AUGUST</b>	<b>07</b> <b>28*</b>
<b>SEPTEMBER</b>	<b>11*</b> (Unatego Elementary) <b>25*</b>
<b>OCTOBER</b>	<b>02</b> <b>16</b>
<b>NOVEMBER</b>	<b>06</b> <b>20</b>
<b>DECEMBER</b>	<b>04</b> <b>18</b>
<b>JANUARY</b>	<b>08*</b> <b>22*</b>
<b>FEBRUARY</b>	<b>05</b> <b>26*</b>
<b>MARCH</b>	<b>05</b> <b>19</b>
<b>APRIL</b>	<b>09*</b> <b>17 (BOCES date)</b> <b>23*</b>
<b>MAY</b>	<b>07</b> <b>08 (Annual Budget Hearing 6:30 p.m.)</b> <b>15 (Budget Vote)</b> <b>21</b>
<b>JUNE</b>	<b>04</b> <b>18</b>

*\*These dates are not on the first or third Monday of the month.*

**UNATEGO CENTRAL SCHOOL DISTRICT  
TENTATIVE  
EXECUTIVE SESSION  
TO DISCUSS CSE RECOMMENDATIONS  
BOARD OF EDUCATION MEETING  
ROOM #93  
UNATEGO MS/HS CENTRAL SCHOOL**

**1. ROUTINE MATTERS**

- 1.1 Adopt Agenda
- 1.2 Approve regular board meeting minutes June 19, 2017

**2. PUBLIC COMMENT**

**3. EXECUTIVE SESSION**

**4. PRESENTATIONS**

- 4.1 Administrator's Report
- 4.2 Superintendent's Report – Dr. David S. Richards

**5. ADMINISTRATIVE ACTION**

- 4.1 Student Activity (Information Only)
- 4.2 Approve CSE recommendations (7.10.17 G1)
- 4.3 Approve bids for Ice Cream (7.10.17 G2)
- 4.4 Approve school lunch prices for the 2017-18 school year (7.10.17 G3)
- 4.5 Approve Bread Bid (7.10.17 G4)
- 4.6 Approve the 2017-2018 LINKS Team (7.10.17 G5)
- 4.7 Approve Christal Wright's permanent appointment (7.10.17 UC1)
- 4.8 Reaffirm Department Chairperson and Lead Teacher positions (7.10.17 C1)
- 4.9 Accept Kelly Post's resignation as Special Education teacher (7.10.17 C2)
- 4.10 Accept Kathleen DeMulder's resignation as LTA (7.10.17 C3)
- 4.11 Accept grant money from Community Foundation of Unadilla (7.10.17 G6)
- 4.12 Appoint Qualified Lead Evaluators for classroom teachers (7.10.17 C4)
- 4.13 Appoint Qualified Lead Evaluator for principals (7.10.17 C5)
- 4.14 Appoint Carrie Hewlett After School Program Director for the 2017-2018 school year (7.10.17 UC2)
- 4.15 Appoint Kathleen Bacon Special Ed. teacher summer instruction (7.10.17 C6)

**Board Agenda 7.10.17**

**PG: 2**

- 4.16 Appoint Giovanna Picciocca School Psychologist (7.10.17 C7)
- 4.17 Appoint Kathleen DeMulder Special Education teacher (7.10.17 C8)

- 6. PUBLIC COMMENT
- 7. ROUND TABLE DISCUSSION/QUESTIONS
- 8. EXECUTIVE SESSION (AS NEEDED)
- 9. ADJOURN



**Board Agenda 7.10.17**

**PG: 3**

**4.2**

**7.10.17 G1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE recommendations as presented.**

**4.3**

**7.10.17 G2**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve school lunch prices for the 2017-2018 school year as presented.**

**4.4**

**7.10.17 G3**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Ice Cream bid to Hershey's Ice Cream for the 2017-2018 school year as presented.**

**4.5**

**7.10.17 G4**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Bread Bid for the 2017-2018 school year to Bimbo as presented.**

**4.6**

**7.10.17 G5**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2017-2018 LINKS Team as presented.**

**4.7**

**7.10.17 UC1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the permanent appointment of Christal Wright, Keyboard Specialist, effective August 8, 2017 as presented.**

**4.8**

**7.10.17 C1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby reaffirm Department Chairpersons and Lead Teachers for the 2017-2018 school year as presented.**

**Board Agenda 7.10.17**

**PG: 4**

**4.9**

**7.10.17 C2**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Kelly Post's resignation as Special Education teacher effective July 1, 2017 as presented.

**4.10**

**7.10.17 C3**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Kathleen DeMulder's resignation as LTA effective September 1, 2013 as presented (to take the position as Special Education teacher).

**4.11**

**7.10.17 G6**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby accept grant money, \$7,650, from the Community Foundation of Unadilla as presented (Driver's Education program summer 2017).

**4.12**

**7.10.17C4**

**BE IT RESOLVED THAT** Patricia Hoyt, Julie Lambiaso, Katherine Mazourek and Marki Clair O'Rourke are hereby certified as Qualified Lead Evaluators of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;**
- (2) Evidence-based observation techniques that are grounded in research;**
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;**
- (4) Application and use of the State-approved rubrics selected by the Unatego Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;**
- (5) Application and use of the assessment tools that the Unatego Central School District utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;**
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Unatego Central School to evaluate its classroom teachers;**

**Board Agenda 7.10.17  
PG: 5**

**(7) The scoring methodology utilized by the Department and the Unatego Central School District to evaluate a classroom teacher under 8 NYCRR §30-2, including:**

**(a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and**

**(b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and**

**(8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.**

**Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.**

**This certification has been issued in accordance with the process for certifying lead evaluators described in the Unatego Central School District's annual professional performance review plan.**

4.13  
7.10.17 C5

**BE IT RESOLVED THAT David S. Richards is hereby certified as a Qualified Lead Evaluator of building principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):**

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;**
  - (2) Evidence-based observation techniques that are grounded in research;**
  - (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;**
  - (4) Application and use of the State-approved rubrics selected by the Unatego Central School District for use in the evaluation of building principals, including training on the effective application of such rubric to observe a building principal's practice;**
  - (5) Application and use of the assessment tools that the Unatego Central School District utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;**
  
  - (6) Application and use of the State-approved locally selected measures of student achievement used by the Unatego Central School to evaluate its principals;**
  - (7) The scoring methodology utilized by the Department and the Unatego Central School District to evaluate a building principal under 8 NYCRR §30-2, including:
    - (a) how scores are generated for each subcomponent and the composite effectiveness score of principals, and**
  
    - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and****
  
  - (8) Specific considerations in evaluating building principals of English language learners and students with disabilities.**
- Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.**
- This certification has been issued in accordance with the process for certifying lead evaluators described in the Unatego Central School District's annual professional performance review plan.**

**Board Agenda 7.10.17  
PG: 7**

**4.14**

**7.10.17 UC2**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Carrie Hewlett, After School Program Director for the 2017-2018 school year as a rate of \$16.38 per/hr.

**4.15**

**7.10.17 C6**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kathleen Bacon, Special Education teacher for summer instruction at a rate of \$33.10/per hour.

**4.16**

**7.10.17 C7**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Giovanna Picciocca, to a four year probationary appointment in the tenure area of School Psychologist effective date September 1, 2017 and ending August 31, 2021, Masters +30 Step 1 at a salary of \$51,827 as presented (replaces, Vera Hamilton).

**This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.**

**4.17**

**7.10.17 C8**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kathleen DeMulder, to a four year probationary appointment in the tenure area of General Special Education Teacher effective date September 1, 2017 and ending August 31, 2021, Masters Step 1 at a salary of \$49,013 as presented (replaces Kelly Post).

**This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.**

**Student Accounts Balances (July 1, 2016-June 29, 2017)**

Student Accounts Advisor: Lori-Ann Harvey

Name of Activity	Balance as of 6/27/16	Balance as of 6/29/17	Change in Value	Active/Inactive
Chargeback/Bank Fees	-\$22.00	-\$18.00	\$4.00	
Class of 2016	\$1,047.91	\$0.00	-\$1,047.91	Closed account on October 26, 2016
Class of 2017	\$2,773.54	\$0.00	-\$2,773.54	Active
Class of 2018	\$765.10	\$3,671.67	\$2,906.57	Active
Class of 2019	\$0.00	\$942.88	\$942.88	Active
Class of 2020	\$0.00	\$371.00	\$371.00	Active
Band	\$3,434.79	\$2,102.23	-\$1,332.56	Active
Drama Club	\$5,089.85	\$10,487.75	\$5,397.90	Active
FBLA	\$6,072.71	\$8,815.03	\$2,742.32	Active
Interact	\$965.00	\$2,119.39	\$1,154.39	Active
Interest Earned	\$5.15	\$0.00	-\$5.15	
MS Language Club	\$145.13	\$209.35	\$64.22	Active
MS Drama Club	\$2,959.21	\$3,727.83	\$768.62	Active
MS Student Council	\$773.17	\$758.51	-\$14.66	Active
MS Yearbook	\$185.90	\$33.40	-\$152.50	Active
National Jr. Honor Society	\$1,175.81	\$1,233.36	\$57.55	Active
National Sr. Honor Society	\$2,375.96	\$2,294.06	-\$81.90	Active
Otego Student Council	\$647.41	\$379.74	-\$267.67	No Fundraiser, Bought Water Bottles only
Ski & Snowboard	\$2,295.03	\$1,800.30	-\$494.73	Active
SADD	\$4,475.35	\$6,467.27	\$1,991.92	Active
Sales Tax Collected	\$230.88	\$511.86	\$280.98	
Spanish Club	\$1.92	\$1.92	\$0.00	Inactive
Spartan Essential (Newspaper)	\$675.49	\$575.49	-\$100.00	Donation
Student Council	\$3,132.33	\$2,500.98	-\$631.35	Active
Student Council Project Fund	\$5,190.90	\$2,206.28	-\$2,984.62	
Unadilla Student Council	\$838.44	\$218.38	-\$620.06	No Fundraiser, Bought Backpacks only
Unategan (Yearbook)	\$10,674.83	\$10,311.31	-\$363.52	Active
<b>Totals:</b>	<b>\$55,909.81</b>	<b>\$61,721.99</b>	<b>\$5,812.18</b>	

UNATEO ICE CREAM ANALYSIS										
BOCES #	Description	U/M	Amt. Req	Adj. price	Bid Price	Vendor #	Vendor Name	Alternate Information	U/M	Totals
27239	Low Fat Cotton Candy Ice Cream Cup, 3 oz	BOX	40	\$13.44	\$13.44	661	HERSHEY CREAMERY CO.			\$537.60
27256	No Fat Banana Cream Yogurt Twister Cup,	BOX	10	\$9.60	\$9.00	661	HERSHEY CREAMERY CO.	Hersheys 3.75 oz. 18/box	BOX	\$96.00
27257	No Fat Birthday Cake Yogurt Dessert Cup,	BOX	25	\$6.72	\$13.44	661	HERSHEY CREAMERY CO.	Hersheys 3.0 oz. 48/box	BOX	\$168.00
27258	No Fat Birthday Cake Yogurt Twister Cup,	BOX	10	\$9.60	\$9.00	661	HERSHEY CREAMERY CO.	Hersheys 3.75 oz. 18/box	BOX	\$96.00
27259	No Fat Cotton Candy Twister Cup, 3 oz, 24	BOX	25	\$9.60	\$9.00	661	HERSHEY CREAMERY CO.	Hersheys 3.75 oz. 18/box	BOX	\$240.01
27260	No Fat Sour Apple Twister Cup, 3 oz, 24/b	BOX	20	\$9.60	\$9.00	661	HERSHEY CREAMERY CO.	Hersheys 3.75 oz. 18/box	BOX	\$192.01
27261	No Fat Sour Blue Raspberry Twister Cup, 3	BOX	30	\$9.60	\$9.00	661	HERSHEY CREAMERY CO.	Hersheys 3.75 oz. 18/box	BOX	\$288.01
27265	Fruit Punch Bar, 3 oz, 24/box	BOX	60	\$8.65	\$9.73	661	HERSHEY CREAMERY CO.	Hersheys 2.25 oz. 36/box	BOX	\$518.94
27267	Reduced Fat Vanilla Mighty Mini Sandwich	BOX	60	\$8.06	\$13.44	661	HERSHEY CREAMERY CO.	Hersheys 2.5 oz. 48/box	BOX	\$483.84
27288	Low Fat Fudge Bar, 3 oz, 24/box	BOX	40	\$7.78	\$9.72	661	HERSHEY CREAMERY CO.	Hersheys 2.5 oz. 36/box	BOX	\$311.04
27299	Vanilla and Chocolate Cone, 3 oz, 24/box	BOX	40	\$9.00	\$12.00	661	HERSHEY CREAMERY CO.	Hersheys 4.0 oz. 24/box	BOX	\$360.00
27302	Orange Sherbert, 3 oz, 96/box	BOX	30	\$20.88	\$6.96	661	HERSHEY CREAMERY CO.	Hersheys 4.0 oz. 24/box	BOX	\$626.40
27303	Raspberry Sherbert, 3 oz, 96/box	BOX	10	\$20.88	\$6.96	661	HERSHEY CREAMERY CO.	Hersheys 4.0 oz. 24/box	BOX	\$208.80
27333	Chocolate Ice Cream Cups, 3 oz, 48/case	CASE	50	\$13.44	\$13.44	661	HERSHEY CREAMERY CO.			\$672.00
27334	Strawberry Ice Cream Cups, 3 oz, 48/case	CASE	30	\$13.44	\$13.44	661	HERSHEY CREAMERY CO.			\$403.20
27335	Vanilla Ice Cream Cups, 3 oz, 48/case	CASE	35	\$13.44	\$13.44	661	HERSHEY CREAMERY CO.			\$470.40
27342	Variety Tubs - Chocolate/Vanilla, 3 Gallon	TUB	6	\$20.55	\$20.55	661	HERSHEY CREAMERY CO.			\$123.30
27348	Cookies & Cream Cone, 3 oz, 24/box	BOX	40	\$9.00	\$12.00	661	HERSHEY CREAMERY CO.	Hersheys 4.0 oz. 24/box	BOX	\$360.00
27354	Chocolate Scooter Bar, 3 oz, 36/box	BOX	50	\$12.17	\$11.16	661	HERSHEY CREAMERY CO.	Hersheys 2.75 oz. 36/box	BOX	\$608.72
27355	Strawberry Scooter Bar, 3 oz, 36/box	BOX	40	\$12.17	\$11.16	661	HERSHEY CREAMERY CO.	Hersheys 2.75 oz. 36/box	BOX	\$486.98
								<b>TOTALS</b>		<b>\$7,251.24</b>

To: Dr. Richards and the Board of Education  
From: Kim Corcoran, Food Service Director  
Re: Lunch Prices  
Date: July 5th, 2017

I would like to recommend that we increase our lunch prices for the 2017-2018 school year to the following:

Lunch K – 5 from \$1.90 to \$2.00.  
Lunch 6 – 12 from \$2.00 to \$2.10

This meets our mandated price equity requirement.

Breakfast will be free for K-12<sup>th</sup> for the 2017-2018 School Year

Thank you.



**BID AWARD**

BIMBO BAKERIES USA, INC.	0764
1 PETRA LANE	
ALBANY NY 12205	
518-456-4792, x27 (Ginny x28)	

<u>Item ID</u>	<u>Product #</u>	<u>Description</u>	<u>Page #</u>	<u>UOM</u>	<u>Qty</u>	<u>Bid Price</u>	<u>Extended</u>
<b>Bread-Loaves/Rolls/Buns</b>							
<b>01 Loaves/Rolls/Buns</b>							
39-01-7045	6247	Rolls - Dinner style, White, 16/pack, Friehofer #0349 or equal		EACH	1	1.5300	1.53
		<b>14oz 12pk</b>					
39-01-WG7046	7268	Rolls - Dinner style, Whole Wheat, 51% whole grain min, 14oz wt, Friehofer or equal - 12/pkg		EACH	1000	1.5300	1,530.00
		<b>14oz 12pk WGR</b>					
39-01-23355	6377	Bread Loaves - Whole White Wheat, min 51% whole grain, Friehofer #5195F or equal, 1 oz/slice min / pullman style, 26 usable slices/loaf		EACH	1	1.5800	1.58
		<b>24 oz 22usable slices WGR</b>					
39-01-7028	6377	Bread Loaves - 100% Whole Wheat, 28/1 oz slices/loaf, Friehofer or equal		EACH	1	1.5800	1.58
		<b>24 oz 22usable slices WGR</b>					
39-01-7052	27	Texas Toast - sliced, 17 slices/loaf, 22 oz weight, Friehoffers or equal		EACH	1	1.5800	1.58
		<b>22 oz 17slices</b>					
39-01-WG7024	3239	Bread Loaves - Whole White Wheat, min 51% whole grain, Friehofer #3239 or equal, 1 oz/slice min / pullman style, 26 usable slices/loaf		EACH	300	1.5800	474.00
		<b>24oz 22usable slices WGR</b>					
39-01-WG7027	6377	Bread Loaves - 100% Whole wheat, .91 oz/slice min, round top, Friehofer or equal, 20 oz/loaf, 22 slices/loaf		EACH	1	1.5800	1.58
		<b>24oz 22usable slices WGR</b>					
39-01-7048	6375	Rolls - Italian Sub style, min 51% whole grain, 6 inch, sliced, 2 oz equivalent, 6 count pkg		Case	600	1.6300	978.00
		<b>12 oz 6pk WGR</b>					
39-01-7029	6138	Bread Loaves - Italian Style, 51% whole grain minimum, 1.0 slices min, Stroehmann #2215 or equal, 12 usable slices/loaf		EACH	1	1.7300	1.73
		<b>20oz 16usable (NOT WGR)</b>					
39-01-23359	6740	Bread Loaves - WHITE, Friehofer or equal, 1 oz/slice min / pullman style, 1/2 inch Stub White, 26 usable slices/loaf		EACH	1	1.7500	1.75
		<b>22 oz 26usable slices</b>					

**BID AWARD**

BIMBO BAKERIES USA, INC.	0764
1 PETRA LANE	
ALBANY NY 12205	
518-456-4792, x27 (Ginny x28)	

<u>Item ID</u>	<u>Product #</u>	<u>Description</u>	<u>Page #</u>	<u>UOM</u>	<u>Qty</u>	<u>Bid Price</u>	<u>Extended</u>
39-01	<b>Bread-Loaves/Rolls/Buns</b>						
39-01-23358	6739	Bread Loaves - Whole White Wheat, min 51% whole grain, Friehoffer #6739 or equal, 1 oz/slice min / pullman style, 1/2 inch STUB Wheat, 26 usable slices/loaf		EACH	1	1.7900	1.79
		<b>22 oz 26usable slices (NOT WGR)</b>					
39-01-7031	2094	Bread Loaves - Pullman Rye Bread, UNSEEDED, 26 usable slices/loaf, Stroehmann #2094 or equal		EACH	1	1.8300	1.83
		<b>24oz 24usable slices</b>					
39-01-WG7036	3242	Rolls - Sandwich Kaiser, 51% Whole Grain min, sliced, 24 oz weight, Friehoffer or equal - 12/pkg		EACH	40	1.8300	73.20
		<b>24oz 12pk WGR</b>					
39-01-WG7044	3242	Rolls - Whole Grain Kaiser roll, 51% whole grain min, 3 oz - 12/pkg		EACH	1	1.8300	1.83
		<b>24oz 12pk WGR</b>					
39-01-7033	280	Buns - Hotdog, white, sliced, 24 oz weight, Friehoffer or equal - 16/pkg (NON-SCHOOL)		EACH	1	1.9400	1.94
		<b>24 oz 16 pk Freihofer Brand</b>					
39-01-7035	6282	Buns - Hamburger, white, sliced, 24 oz weight/pack, Friehoffer or equal - 16/pkg (NON SCHOOL)		EACH	1	1.9400	1.94
		<b>24 oz 16 pk Freihofer Brand</b>					
39-01-23361	170	Bread Loaves - 12 Grain Bread, 14 slices/loaf, 24 oz weight, Freihofer or equal		EACH	1	2.0300	2.03
		<b>24oz 14usable WGR</b>					
39-01-7026	149	Bread Loaves - 100% Whole Wheat, 1.26 oz, 24 oz wide slice #149, Friehoffer or equal, 19-20 slices/loaf - 18 loaves/rack		EACH	1	2.0300	2.03
		<b>24 oz 18usable WGR</b>					
39-01-23360	145	Bread Loaves - Canadian Oat Bread, no whole grain option, 18 slices/loaf, 24 oz weight, Freihofer or equal		EACH	1	2.2500	2.25
		<b>Freihofer Brand Oat Nut 24oz WGR</b>					
39-01-WG7034	5196	Buns - Hotdog, White Wheat roll, 51% Whole Grain min, sliced, 2 oz equivalent - 16/pkg		EACH	240	2.2900	549.60
		<b>32oz 16pk WGR</b>					
39-01-WG7041	5198	Buns - 4 Inch Hamburger, 51% whole grain min, 30 oz weight, sliced, Friehoffer or equal - 16/pkg		EACH	2000	2.2900	4,580.00
		<b>32oz 16pk WGR</b>					

**BID AWARD**

BIMBO BAKERIES USA, INC. 0764 1 PETRA LANE ALBANY NY 12205 518-456-4792, x27 (Ginny x28)
---

<u>Item ID</u>	<u>Product #</u>	<u>Description</u>	<u>Page #</u>	<u>UOM</u>	<u>Qty</u>	<u>Bid Price</u>	<u>Extended</u>
<b>39-01 Bread-Loaves/Rolls/Buns</b>							
39-01-7032	123	Bread Loaves - Monk's Raisin Bread, no whole grain option, 18 slices/loaf, 16 oz weight, Stroehmann #8200 or equal		EACH	1	3.3000	3.30
		<b>16oz 16slices Freihofer Brand</b>					
39-01-23356	3990	Steak Roll - Pillow Pack, Freihofer's #3990, 48 ct		DOZ	1	5.3700	5.37
		<b>24 pack</b>					
<b>02 Muffins/Breadsticks/Misc</b>							
39-02-23357	7260	Muffin - English style, FRESH, 100% Whole Grain, Freihofer #7260F or equal, 6/pkg, 13 oz weight		EACH	1	2.0300	2.03
		<b>13oz 6pk WGR</b>					
39-02-7053	6322	English Muffin - White, easy split, 24 oz weight, Friehofer #9624 or equal - 12/pk		EACH	1	2.5600	2.56
		<b>24oz 12pk</b>					
<b>03 Baked Goods</b>							
39-03-7055	619	Donut Cakes - 12/pack, 19oz weight		DOZ	1	2.5400	2.54
		<b>18.5oz 12pk</b>					

**Total: 8,227.57**

**BID AWARD SUMMARY**

**39** **Bread**

<b>Vendor: 0764 BIMBO BAKERIES USA, INC.</b>	<b>Count</b>	<b>Total Award</b>
Bread : Baked Goods	1	2.54
Bread : Loaves/Rolls/Buns	23	8,220.44
Bread : Muffins/Breadsticks/Misc	2	4.59
<b>**Total Award for Vendor 0 BIMBO BAKERIES USA,</b>	<b>26</b>	<b>8,227.57</b>

**BID AWARD SUMMARY**

<b>GRAND TOTAL BID AWARD:</b>	<b>\$8,227.57</b>
-------------------------------	-------------------

LINKS 19 Planning Team Information

District: Unatego

Team Facilitator: Kim Trask

The teams should be from 7-13 members. Suggested team membership includes: building principals (2), counselors (1), elementary teachers – general and special education (2-3), middle school teachers – general and special education (2-3), and high school teachers – general and special education (2-3).

Team Members:

Name	Grade Level/Role in District	Home Address (needed only if your team is attending at Unadilla Valley CSD) We need this info to be able to send participants confirmation letters	Eligible for Stipend? Yes or No
1. Tracey Robinson	K	4 Cleveland Street, Oneonta, NY 13820	Yes
2. Marcy Anderson	3rd	238 Main Street, Otego, NY 13825	Yes
3. Darlene Wong	3rd	1466 Co Hwy 8, Mount Upton, NY 13809	Yes
4. Anne Nelson	8th History	PO Box 157, Otego, NY 13825	Yes
5. Kim Trask	MSSp.Ed	4 Parish Avenue, Oneonta, NY 13820	Yes
6. Laura Wade	HS Counselor	3 Hillside Avenue, Bainbridge, NY 13733	Yes
7. Jeanne Butler	11th ELA	2040 State Highway 7, Unadilla, NY 13849	Yes
8. Mike Carson	Parent	268 Main Street, Otego, NY 13825	No
9. Cathi Nardi	Parent	1 Otsdawa Ave, Otego, NY 13825	No
10. Patti Hoyt	MS Principal	Send all to District Office 2641 State Highway 7 Otego, NY 13825	No
Julie Lombardi	HS Principal		No
11. Katherine Mazurek	K-5 Principal		No
Marki Claire - O'Route	Dir Sp. Pres		No
12. David Richards	Superintendent		No
13. Richard Downey	Comm. Member		No

Please choose one:  August 2-3 at Sidney CS / or  August 2 / or  August 3

We will hold it at our district on \_\_\_\_\_, 2017

Superintendent's Signature [Signature]

Please return to Bonnie Bartle, ISS, via BOCES daily van delivery by June 21, 2017

\*\* Please don't forget to have LINKS Facilitators and new LINKS Team Members register for LINKS- Day 1, July 11  
Registration link: <https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=17280&H=1&I=2439925>

## UNATEGO ELEMENTARY SCHOOL

265 Main Street  
Unadilla, New York 13849

Katherine M Mazourek  
Principal

Christal Wright  
Secretary

Phone (607) 369-6200

Fax (607) 369-6222

---

July 3, 2017

Dear Board of Education:

It is my pleasure to recommend CHRISTAL WRIGHT for her permanent appointment employment as Keyboard Specialist in the Unatego Elementary School to be effective August 8, 2017. Mrs. Wright has been a true asset this past year.

Mrs. Wright came to Unatego in the summer of 2016 where she "jumped right in" and began reorganizing the office to meet her needs. As the school year began, Mrs. Wright was able to tackle any tasks handed to her. She was able to work with PTO on the yearbook, add to the parent newsletter, keep the website updated, and make sure important dates were on the electronic sign among her daily duties.

Without a doubt, Mrs. Wright has added a flair for the positive at Unatego Elementary. Her smile and sense of humor along with her work ethic have proven to play a prominent role in this building. I am looking forward to her position becoming "permanent".

Sincerely yours,



Katherine Mazourek  
Principal

June 22, 2017

RECEIVED  
JUN 22 2017  
BY: .....

Dr. Richards,

Please accept this as my letter of resignation from my role of Elementary Special Education teacher in the Unatego Central School District, effective August 31<sup>st</sup>, 2017.

As you know I have spent 13 amazing years working as both a Special and Elementary Educator in the Unatego Central School District and have thoroughly enjoyed it. I would like to thank the district for the many wonderful experiences that I have gained throughout my time of being part of the Unatego "family". For this I will be forever grateful. Please accept my most sincere appreciation for allowing me to be a part of such a wonderful group of people.

Respectfully,

*Kelly Post*

Kelly Post

CC: Unatego Board of Education



July 7, 2017

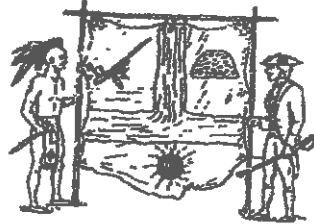
Dr. David Richards  
Unatego Central School  
2641 State Highway 7  
Otego, NY 13825

Dr. Richards,

I would like to inform you that I am resigning from my position as the 2nd grade LTA at Otego Elementary. Thank you for the support and personal development during the last 2 years.

Sincerely,

Kati DeMulder



Community Foundation of Unadilla, New York, Inc.

P.O. Box 608

Unadilla, New York 13849

June 29, 2017

Dr. David Richards  
Unatego Central School  
PO Box 483  
Otego, NY 13825

.....PY:  
JUL 5 2017  
REGISTERED

Dear Dr. Richards,

I am pleased to inform you that the Board of Directors of the Community Foundation of Unadilla has approved a grant in the amount of \$7,650 to Unatego Central School. This grant is designated for a Driver's Education program in the summer of 2017. We wish you luck with your endeavors and thank you for your commitment to the local community.

Sincerely,

*Kellie Renwick*

Kellie Renwick  
Treasurer

<b>COMMUNITY FOUNDATION OF UNADILLA</b>		1210
PO BOX 608 UNADILLA, NY 13849		50-7990/2213
Date <u>7/3/17</u>		1
Pay to the Order of <u>Unatego CSO</u>	\$ <u>7,650</u> -	
<u>seven thousand six hundred fifty 00/100</u> Dollars		Photo Safe Deposit Deliver to
<b>sfcu.</b> 42 Union Street, Sidney, New York 13888 www.sfcuonline.org	<u>Stephen Lee</u> <u>Kellie Renwick</u>	
For <u>Drivers Ed</u>		
⑆ 221379905⑆ 15312016930002⑆ 1210		

UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: Giovanna Picciacca

POSITION: School Psychologist

REPLACES: Vera Hamilton

EFFECTIVE DATE: 9/1/17

EDUCATION LEVEL: Masters + 30

YEARS OF EXPERIENCE: 0

SALARY: STEP 1 LEVEL \_\_\_\_\_ \$ 56,827<sup>00</sup>

CERTIFICATION: NYS Certified School Psychologist

COLLEGE: The College of Saint Rose

REFERENCES CONTACTED:

1. Michaela Riscio, Sped. Tch, Amsterdam
2. Lisa Riley, Gen. Ed Tch, Amsterdam CSD  
CSD

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

M. J. Clark - D. Proulx \_\_\_\_\_  
ADMINISTRATOR SIGNATURE DATE

7-6-17  
DATE

UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: Kathleen DeMulder

POSITION: Special Education Teacher

REPLACES: Kelly Post

EFFECTIVE DATE: 9/1/17

EDUCATION LEVEL: Masters

YEARS OF EXPERIENCE: 0

SALARY: STEP 1 LEVEL \_\_\_\_\_ \$ 49,013

CERTIFICATION: Initial: Childhood Education and  
Students w/ Disabilities (Grade 1-6)

COLLEGE: Utica College

REFERENCES CONTACTED:

1. Pat Scott, Former Interim Principal, Dtego
2. \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

M. Clare O'Rourke \_\_\_\_\_ 7/20/17  
ADMINISTRATOR SIGNATURE DATE